

MINUTES OF SPECIAL MEETING  
SUGAR CITY COUNCIL  
THURSDAY, MARCH 22, 2018

Presiding: Council President Vaun Waddell  
Meeting Convened at 6:30 p.m.  
Prayer: Bruce King  
Pledge of Allegiance

Present: Council President acting as Mayor Pro Tem Vaun Waddell, Councilors Joy M. Ball and Bruce King; Clerk-Treasurer Wendy McLaughlin; City Public Works Director Zane Baler; Chairman Dave Thompson of the Planning and Zoning Commission; City Building Inspector Cliff Morris; Design Review Board Chairman Paul Jeppson; *Standard Journal* Reporter Alicia; Citizens Bruce Arnell, Kevin and Kristin Galbraith, Matt Garner, Rhonda Harris, Elaine King, Barbara Lusk, Bert McLaughlin, Catherine Nielsen, Becky Robertson, Halen Simmons, DeVerl Stoddard, Greg Stoddard, Zach Swainston, D.J. and Kaleb Tiechert. Mayor Dave Ogden was excused. Councilman Brent Barrus was excused.

**CALL TO ORDER:** Council Chair President Waddell explained the reason for calling a special council meeting after Mayor Ogden cancelled the regular meeting due to a lack of important items to discuss and the fact that his father and Uncle's funerals called him out of town. The mayor had cited in an email to the council that city code also allows for up to four missed meetings.

Council President Waddell read - "A word of explanation. Last week Mayor Ogden cancelled tonight's "regular meeting." Tonight he's out of town for compelling reasons. Since regular meetings are established by an ordinance required in the Idaho Code, I felt that a meeting should be held. I contacted the other members of the council, and a majority was in favor of the meeting. Idaho Code and the City Code empower a majority of the council to call a meeting. This is why on tonight's agenda you see the title 'special meeting,' though the time and place are those established in the ordinance."

**MINUTES:** Council President Vaun Waddell asked if there were any corrections to the revised minutes of the regular meeting held on March 10, 2018. Each councilor had a copy of the minutes prior to the meeting. There was no motion to accept the minutes because Councilors Waddell, Ball, and King wanted to remove the line on the reason for going into executive session on March 10, saying they had no recollection that a reason was given in the motion. However, City Clerk McLaughlin said that she, the mayor, Councilman Barrus, city attorneys, and others remember it being read. Mr. Waddell deferred action on the minutes to a future meeting.

**RULES FOR MEETINGS IN SUGAR CITY:** Council President Waddell read, "This is a new item of business. In consequence of attending meetings of the Planning and Zoning Commission and City Council last year, and council meetings this year, I took notes and began a list of rules to help meetings be conducted in more orderly, predictable ways. Idaho Code and City Code empower the City Council to prescribe rules by which meetings are conducted. The meetings in question are those that are subject to the Idaho Open Meeting Law, Chapter 2 of Title 74, which

bears the heading 'Transparent and Ethical Government.' Soon the draft will be complete. I will submit it for consideration by the council, where I hope to see it discussed, revised, and brought to a vote."

**HISTORIC PRESERVATION: PURPOSE, FUND, AND COMMISSION:** Councilor Ball reviewed City Code 1-12, "Historic Preservation," for purpose, commission size and length of service, and duties and responsibilities. It can also be referred to for direction. Councilor Ball is donating all her City Council earnings to the Historic Preservation Fund and hopes to get the commission up and running shortly. Elaine King suggested that Ellen Luthy be considered for service on the commission.

**CONSTRUCTION BY SUGAR-SALEM SCHOOL DISTRICT IN CONSEQUENCE OF BOND:** Ronda Harris, a member of the committee seeking ways to meet the needs for growth in the school district, was asked to present to the council the need to close North Cutler as it runs past the junior high school. The district plans on building a new junior high and would like to expand the parking, which would include the area across both sides of North Cutler. They would also like to remove old shop buildings and construct playing fields.

Ms. Harris asked the council if they would consider donating the street to the school. Public Works Director Baler said the school had approached the City Council earlier last year, and the council indicated the city would consider donating the road and would make final preparations at the needed time. Mr. Waddell said the matter should be on the City Council agenda at the next meeting.

**CONDOLENCES TO OGDEN FAMILY:** Council President Waddell said the mayor was absent due to the decease of his father, expressed condolences to the Ogden family with a sympathy card and Willow Tree "That's My Dad" carved figure to be presented to the mayor upon his return, and invited all to sign the card.

**ASSOCIATION OF IDAHO CITIES (AIC):** City Clerk McLaughlin reminded the council of the AIC spring training meeting coming up in April in Idaho Falls and asked that council members let her know if they are interested in attending.

#### **DEPARTMENT REPORTS:**

**COUNCILMAN BARRUS:** Excused.

**COUNCILMAN WADDELL:** The Easter Egg hunt preparation is underway for Saturday, March 31, at 9:00 a.m. The event will occur before the next council meeting.

**COUNCILWOMAN BALL:** The Arbor Day Celebration is planned for Friday, May 11, at 10:30 a.m. The theme for the art contest is "Trees Are Terrific in Every Shape and Size," and three winners will be chosen from each grade. The high school's horticulture class was approached to see if individual students could be in charge of designing, growing flowers, and planting the city's flower barrels for school credit. As this is his first year here, the teacher was receptive to considering such a possibility next year. Therefore, it was decided that Tree House Nursery would plant the flower pots for Center Street again this year.

**COUNCILMAN KING:** Councilman King asked Public Works Director Zane Baler to report on the test well for the new city well bonded in November's election. Mr. Baler reported that crews hit water at about 417 feet, a little deeper than anticipated, but that the water seemed

to be deep and clear of sand, indicating a good source of water for the city. Councilman King invited Mr. Baler to reply to several questions about various depths, the basalt layer, and water quality. Zane's replies were precise and informative.

Meeting adjourned at 7:40 p.m.

Signed: \_\_\_\_\_  
Vaun Waddell, Mayor Pro Tem

Attested: \_\_\_\_\_  
Wendy McLaughlin, Clerk-Treasurer